

**COMMITTEE ON ACCREDITATION  
MINUTES  
February 27, 2025  
Commission on Teacher Credentialing**

**Committee Members Present**

Allan Hallis  
Allison Leggett  
Anne Jones  
J. Kevin Taylor  
Julianna Sikes  
Malaika Bryant  
Michael Hillis  
Patrick McKee

**Committee Members Not Present**

Agustin Cervantes  
Katrine Czajkowski  
Bob Frelly  
Jason Lea

**Staff Members Present**

Erin Sullivan, Director  
Cheryl Hickey, Administrator  
Miranda Guiterrez, Administrator  
Rosemary Wrenn, Consultant  
Jake Shuler, Consultant  
William Hatrick, Consultant  
Sarah Solari-Colombini, Consultant  
Hart Boyd, Consultant  
Timothy Weekes, Consultant  
Roxann Purdue, Consultant  
Michelle Bernardo, Analyst

**Others Present**

Diego R. Ochoa, San Mateo-Foster City SD  
Suzi Riley, San Mateo-Foster City SD  
Maralina Milazzo, Monterey COE

**Present Via Technology**

Beth Littrell, San Mateo-Foster City SD  
Dr. Caryn Lewis, Monterey COE  
Ron Eick, Napa COE

Jill Barnes, Napa COE  
Kimberly Villescaz, Fresno USD  
Paloma Saenz, University of Southern California  
Xiomara Mateo-Gaxiola, University of Southern California  
Cathy Creasia, University of Southern California  
Cythnia Grutzik, San Francisco State University  
Tamara Spencer, San Francisco State University  
Mina Kim, San Francisco State University  
Veronica Escoffery-Runnels, University of La Verne  
Laura Ibarra, University of La Verne  
Shana Matamala, University of La Verne  
Anna Ortiz, CSU Long Beach  
Rebecca Bustamante, CSU Long Beach  
Ruth Piker, CSU Long Beach  
Nina Potter, San Diego State University  
Tamara Collins-Park, San Diego State University  
MAK Kegelmeyer, Santa Clara COE  
Robyn Stone, Santa Clara COE  
Gin Pender, Santa Clara COE  
Jennifer Logue, San Benito COE  
Tony Balbas, San Benito COE  
Kristin Bijur, Alameda COE  
Vince Matthews, Alameda COE  
Derek Gorshow, Alameda COE  
Kevin Yuen, Montebello USD  
Angelica Paz, Montebello USD  
Patty Domingo, Montebello USD  
Mark Balch, Kern HSD  
Leanne Raddatz, Kern HSD  
Carrie Newman Kern HSD  
Kristy Pruitt, Alliant University

Tracy Heller, Alliant University  
Ruth Best, Alliant University  
Chamane Shellstrom, Grossmont Union HSD  
Paul Dautremont, Grossmont Union HSD  
Teresa Shockley, Chino Valley USD  
Grace Park, Chino Valley USD  
Lisa Kirtman, CSU Fullerton  
Kim Case, CSU Fullerton  
Loretta Donovan, CSU Fullerton

Gigi Gokcek, Dominican University  
Susan Clapper, Dominican University  
Jennifer Lucko, Dominican University  
Katie Lewis, Dominican University  
Loy Dokwa, Team Lead  
Ronda Munoz, Team Lead  
Melissa Meetze-Hall, Team Lead  
Ursula Estrada-Reveles, Team Lead

#### Item 1 – Call to Order and Roll Call

The meeting of the Committee on Accreditation was called to order by Co-Chair Patrick McKee at 9:00 a.m. on Thursday, February 27, 2025.

#### Item 2 – Approval of the Agenda

It was moved, seconded (Taylor/Hillis: no recusals) and carried to approve the February 2025 agenda.

#### Item 3 – Approval of the Minutes of the Prior Meetings

It was moved, seconded (Taylor/Hillis) and carried to approve the October 2024 minutes with no corrections.

#### Item 4 – Co-Chair and Member Reports

Co-Chair Patrick McKee shared appreciation for the cluster one induction community. They have been leading the new leaders academy this year. It is a statewide conference training new induction coordinators.

Committee member Kevin Taylor acknowledged the many volunteers around the state and the Commission staff that have been working hard on the literacy certification process.

#### Item 5 – Staff Reports

Administrator Cheryl Hickey announced a few staff changes for the Professional Services Division (PSD). Interim Director Erin Sullivan's position and Interim Administrator Miranda Gutierrez position have been extended for a few months. Ms. Hickey reports on the enormous amount of work around the literacy review process and reported on the three-phase review process. There are about 10-13 institutions to finish Phase II and that Ms. Gutierrez is leading most of Phase III which involves external reviewers. Review sessions are being held every week through April. A notice will be added in the PSD e-News for literacy reviewers in the low incidents credential areas such as Visual Impairments, Deaf and Hard of Hearing and Early Childhood Special Education. Ms. Hickey announced that many site visits are continuing even though site visits were deferred this year. There are 8 provisional visits as well as the additional visits that chose to have their visits this year. Consultants are spread thin.

Interim Administrator Miranda Gutierrez reported that there are 20 plus institutions that are in phase III of the literacy review process. She offered thanks and acknowledged all of the

reviewers in the field and for institutions for being responsive when asked questions and when asked to update particular aspects of their submission.

Interim Director Erin Sullivan reported that Cheryl Hickey and Miranda Gutierrez will be reporting on the first of the consent agenda items at the April Commission meeting recommending the literacy programs that have made it through the literacy review process. Ms. Sullivan announced work around the RDI TPA work group. There was an announcement around flexibilities due to the wildfires in Southern California. These flexibilities were limited to candidates who were directly affected by the wildfires. Ms. Sullivan also reported on the staff shortage of PSD. It was mentioned that the Commission took action to approve a new Child Development Permit structure.

Administrator Cara Mendoza reported there was an overwhelming response to teacher residency implementation and announced updates to the upcoming deadlines of the many grants that are being offered. Committee member Kevin Taylor asked about workforce development funds in teacher preparation and growth in a move towards registering teacher preparation programs as apprenticeship. Ms. Sullivan responded that the Commission is working closely with the Department of Apprenticeships trying to figure out how to develop an apprenticeship model program to allow institutions that want to offer them to have access to the funds. There was discussion around the status of RICA scores. Ms. Mendoza and Ms. Sullivan noted that more information would be forthcoming.

#### Item 6 – Program Approval Recommendations

There were 8 institutions with 8 programs for approval.

#### **Napa County Office of Education**

Clear Administrative Services Credential (CASC)

Institutional representatives Ron Eick, Induction Program Manager and Jill Barnes, Director of Mental Health and Professional Learning were present for questions about the proposed program.

After discussion, it was moved, seconded (Leggett/Taylor: no recusals) and carried to approve the Clear Administrative Services Credential (CASC) for Napa County Office of Education.

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#### **Fresno Unified School District**

Clear Administrative Services Credential (CASC)

Institutional representatives Dr. Kimberly Villescaz, Executive Director, Fresno Unified School District's Leadership Development Team was present to answer questions about the proposed program.

After discussion, it was moved, seconded (Taylor/Hallis: no recusals) and carried to approve the Clear Administrative Services Credential (CASC) program for Fresno Unified School District.

**University of Southern California (USC)****Mathematics Instructional Added Authorization (MIAA)**

Institutional representatives Paloma Saenz, Program Administrator: Mathematics Instructional Added Authorization (MIAA) and PK-12 Family Literacy Program, USC Rossier Office of Professional Learning; Dr. Xiomara Mateo-Gaxiola, MIAA Supervisor, Director of Community Engagement, USC Rossier Office of Professional Learning and Adjunct Associate Professor, USC Rossier; and Dr. Cathy Creasia, Director of Accreditation, USC Rossier School of Education were present to answer questions about the proposed program.

After discussion, it was moved, seconded (Leggett/Bryant: no recusals) and carried to approve the Mathematics Instructional Added Authorization (MIAA) program for University of Southern California.

**San Francisco State University****Adding an Intern Pathway to an Existing Pupil Personnel Services: School Counselor Program**

No institutional representatives were present for this proposal.

After discussion, it was moved, seconded (Taylor/Leggett: no recusals) and carried to approve Adding an Intern Pathway to an Existing Pupil Personnel Services: School Counselor Program for San Francisco State University.

**University of La Verne****Adding a Child Welfare and Attendance (CWA) Program to an Existing Pupil Personnel Services Credential Program**

Institutional representatives Veronica Escoffery-Runnels, Director Educational Counseling & School Psychology Program; Laura Ibarra, Assistant Program Chair Educational Counseling and School Psychology; and Shana Matamala, Assistant Dean Academic Affairs were present to answer questions about the proposed program.

After discussion, it was moved, seconded (Taylor/Hillis: recusal by McKee) and carried to approve Adding a Child Welfare and Attendance (CWA) Program to an Existing Pupil Personnel Services Credential Program for University of La Verne.

**Item 7 – Program Status Changes**

This item is divided into two parts: Part 1 includes items for action by the COA and Part 2 are items for formal notification and do not require COA action.

**Section A: Program Withdrawals**

There were 3 program sponsors withdrawing 4 programs.

**Loyola Marymount University**

Preliminary Single Subject: Health with intern, effective February 28, 2025

Preliminary Single Subject: Industrial and Technology Education with intern, effective February 28, 2025

**Madera County Superintendent of School**

Education Specialist: Added Authorization Traumatic Brain Injury, effective February 27, 2025

**Sonoma County Office of Education**

Designated Subjects: Adult Education, effective February 28, 2025

After discussion, it was moved, seconded (Leggett/Sikes: no recusals) and carried to approve the withdrawal of the programs listed above.

**Section B: Professional Preparation Programs Requesting Reactivation**

There were no programs requesting reactivation.

**Section C: Adding a New Content Area**

There was 1 program sponsor requesting to add a new content area to their existing program.

California State University San Diego

Single Subject - World Languages, English Language Development

Representatives from CSU San Diego were present to answer any questions about the program.

- Dr. Nina Potter, Director of Accreditation, Program Review, and Assessment
- Dr. Tamara Collins-Parks, Graduate Advisor

After discussion, it was moved, seconded (Taylor/Leggett: no recusals) and carried to approve the addition of Single Subject - World Languages, English Language Development to the content areas offered by California State University San Diego.

**Part II: Sections D and E**

The next two sections – D and E – was presented for notification purposes only. No action was taken.

**Section D: Programs Transitioning**

There were no programs listed as transitioning to new standards.

**Section E: Programs Moving to Inactive Status**

This is an information item. There were 3 institutions requesting to move 5 programs to inactive status.

**California State University, East Bay**

Pupil Personnel Services: School Counseling, effective February 27, 2025

**Loyola Marymount University**

Specialist Teaching: California Teachers of English Learners (CTEL), effective February 28, 2025

Specialist Teaching: Reading and Literacy Added Authorization, effective February 28, 2025

Specialist Teaching: Reading and Literacy Leadership Specialist, effective February 28, 2025

**UC Berkeley**

Designated Subjects Career Technical Education, effective March 3, 2025

**Item 8 – Discussion of Institutions Not In Compliance with Accreditation Timelines**

Analyst Michelle Bernardo presented this item. Ms. Bernardo provided an update on the submission of the literacy certification documentation which was due on October 4, 2024. The Commission granted extensions of the due date to institutions that had extenuating circumstances. These institutions were granted extensions through November 15, 2024. All but one institution had submitted their documentation by their approved deadline.

La Sierra University's submission was late due to medical reasons.

**Item 9 – Discussion of the 3rd Quarterly Report from Santa Clara County Office of Education**

Consultant Dr. Rosemary Wrenn and Administrator Miranda Gutierrez presented this item. They were joined by institutional representatives MAK Kegelmeyer, Director EPP; Robyn Stone, Coordinator EPP; and Gin Pender, Coordinator EPP.

After discussion, it was moved, seconded (Hallis/Sikes: no recusals) and carried to accept the 3<sup>rd</sup> quarterly report from Santa Clara County Office of Education.

**Item 10 – Report of the Provisional Site Visit Team for San Benito County Office of Education**

Consultant Dr. Rosemary Wrenn introduced this item. She was joined by team lead Dr. Ursula Estrada-Reveles and institutional representatives Jennifer Logue, Deputy Superintendent and Tony Balbas, Coordinator, Instructional Support.

After discussion, it was moved, seconded (Taylor/Jones: no recusals) and carried to grant the status of Accreditation with Stipulations including the removal of program precondition 5 to San Benito County Office of Education and its credential program.

**Item 11 – Report of the Accreditation Revisit Team for Alameda County Office of Education**

Consultants Hart Boyd and Dr. Timothy Weekes introduced this item. They were joined by institutional representatives Kristin Bijur, Chief of Educator Effectiveness; Dr. Vince Matthews, Director of Leadership Development; and Derek Gorshow, Director of Career Technical Education.

After discussion, it was moved, seconded (Taylor/Jones: recusal by Sikes) and carried to grant the status of Accreditation to Alameda County Office of Education and its credential programs and to move it forward to the Commission for completion of Initial Institutional Approval.

Item 12 – Report of the Accreditation Site Visit Team for Montebello USD

Consultant William Hatrick presented this item. He was joined by team lead Ronda Munoz and institutional representatives Dr. Kaivan Yuen, Assistant Superintendent of Education Services; Angelica Paz, Program Specialist, Teacher Induction Program; Patty Domingo, Teachers on Special Assignment, Teacher Induction Program; and Matthew Ortiz, Teachers on Special Assignment, Teacher Induction Program.

After discussion, it was moved, seconded (Hallis/Jones: recusal by Sikes) and carried grant the status of Accreditation to Montebello USD and its credential program.

Item 13– Discussion of the 7th Year Report from Kern High School District

Consultant Jake Shuler presented this item. He was joined by institutional representatives Dr. Mark Balch, Director, New Teacher and Migrant Supports; Leanne Raddatz, District Teacher on Special Assignment; and Carrie Newman, District Teacher on Special Assignment.

After discussion, it was moved, seconded (Hillis/Taylor: recusal by Bryant) and carried to accept the 7<sup>th</sup> year report from Kern High School District.

Item 14 – Report of the Accreditation Site Visit Team for San Mateo-Foster City School District

Consultant Roxann Purdue present this item. She was joined by team lead Loy Dakwa and institutional representatives Diego R. Ochoa, Superintendent; Suzi Riley, Induction Coordinator; and Beth Littrell, Induction Consultant.

After discussion, it was moved, seconded (Jones/Hillis: recusal by Bryant) and carried to grant the status of Accreditation with a 7<sup>th</sup> year report to San Mateo-Foster City School District and its credential program.

Item 15– Discussion of the 6 Month Report from Monterey County Office of Education

Consultant Dr. Sarah Solari-Colombini presented this item. She was joined by institutional representatives Maralina Milazzo, Director of Leadership and School Systems and Dr. Caryn Lewis, Assistant Superintendent of Educational Services.

After discussion, it was moved, seconded (Taylor/Hillis: no recusals) and carried to accept the 6 Month Report and the removal of stipulations 5a, 8n, 8o, 8x, 9e, and 9f from Monterey County Office of Education. The following stipulations remain:

6b. hat it assesses the effectiveness of the programs related to fieldwork and clinical practice and support services for candidates based upon regular and systematic data collection and analysis. (CS 4)

8n. The program is regularly assessing the quality of services provided by coaches to candidates using criteria identified in the standard.

12. Until all stipulations have been removed, Monterey County Office of Education is not permitted to propose new credential programs for approval by the Committee on Accreditation.

Public Comment: Steve McDougall, President – California Federation of Teachers EC/TK-12 Council. Mr. McDougall commented in support of the work that MCOE has done to address the stipulations.

Item 16 – Discussion of the 6 Month Report for Alliant University

Consultant Dr. Sarah Solari-Colombini presented this item. She was joined by institutional representatives Dr. Tracy Heller, Provost and Executive Vice President for Academic Affairs and Dr. Kristy Pruitt, Dean, Accreditation and Quality Assurance.

After discussion, it was moved, seconded (Jones/Taylor: no recusal) and carried to accept the 6-month report from Alliant University.

Item 17 – Actions taken by Grossmont Union HSD to Address Stipulations

Consultant Hart Boyd presented this item. He was joined by institutional representatives Chamane Shellstrom, Program Coordinator/Lead Mentor and Paul Dautremont, Assistant Superintendent, Educational Services.

After discussion, it was moved, seconded (Jones/Hillis, no recusals) and carried to grant the status change from Accreditation with Stipulations to Accreditation and remove all stipulations for Grossmont Union HSD and its credential program.

Item 18 – Discussion of the Actions Taken to Address Stipulations by Chino Valley Unified School District

Consultant Dr. Rosemary Wrenn presented this item. She was joined by institutional representatives Teresa Shockley, Coordinator of Teacher Support and Dr. Grace Park, Deputy Superintendent.

After discussion, it was moved, seconded (Taylor/Hillis, recusal by McKee) and carried to grant the status change from Accreditation with Stipulations to Accreditation and remove all stipulations for Chino Valley Unified School District and its credential program.

Item 19 – Discussion of the 7th Year Report from CSU Fullerton

Administrator Miranda Gutierrez and Consultant Dr. Timothy Weekes presented this item. They were joined by institutional representatives Dr. Lisa Kirtman, Dean; Dr. Kim Case, Associate Dean; and Dr. Loretta Donovan, Induction Coordinator.

After discussion, it was moved, seconded (Taylor/Leggett, no recusals) and carried to accept the 7<sup>th</sup> year report from California State University, Fullerton.



#### Item 20 – Discussion of 3rd Quarterly Report from Dominican University

Administrator Cheryl Hickey presented this item. She was joined by institutional representatives Dr. Susan Clapper, Accreditation Liaison Officer and Director of Assessment; Dr. Jennifer Lucko, Education Department Co-chair; and Dr. Katie Lewis, Education Department Co-chair.

After discussion, it was moved, seconded (Taylor/Hallis, no recusals) and carried to accept the 3rd quarterly report from Dominican University.

#### Item 21 – Program Approval Recommendations – Part II

There were 2 institutions with 2 programs for approval.

##### **San Francisco State University**

Preliminary PK-3 ECE Specialist Instruction Credential program with Intern.

Institutional representatives Cynthia Grutzik Dean, Graduate College of Education; Tamara Spencer Associate Dean, Graduate College of Education; and Dr. Mina Kim, Professor, Department of Elementary Education, Graduate College of Education were present to answer questions about the program.

After discussion, it was moved, seconded (Taylor/Hillis: no recusals) and carried to approve Preliminary PK-3 ECE Specialist Instruction Credential program with Intern for San Francisco State University.

##### **California State University, Long Beach**

Preliminary PK-3 ECE Specialist Instruction Credential

Institutional representatives Dr. Anna Ortiz, Dean of the College of Education; Dr. Rebecca M. Bustamante, Associate Dean, College of Education; and Dr. Ruth Piker, Professor and Faculty Coordinator for PK-3 Credential and MA in Early Childhood Education were available to answer any questions about the program.

After discussion, it was moved, seconded (Jones/Bryant: no recusals) and carried to approve Preliminary PK-3 ECE Specialist Instruction Credential for California State University, Long Beach.

#### Public Comment

There were no public comments.

#### Adjournment

Co-Chair Patrick McKee adjourned the meeting at 3:00 p.m. The next meeting of the COA is scheduled for April 17, 2025.