

**COMMITTEE ON ACCREDITATION**  
**MINUTES**  
**April 17, 2025**  
**Commission on Teacher Credentialing**

**Committee Members Present**

Allan Hallis  
Allison Leggett  
Bob Frelly  
J. Kevin Taylor  
Julianna Sikes  
Malaika Bryant  
Michael Hillis  
Patrick McKee

**Committee Members Not Present**

Agustin Cervantes  
Anne Jones  
Katrine Czajkowski  
Jason Lea

**Staff Members Present**

Erin Sullivan, Director  
Cheryl Hickey, Administrator  
Miranda Guterrez, Interim Administrator  
Rosemary Wrenn, Consultant  
Jake Shuler, Consultant  
William Hatrick, Consultant  
Hart Boyd, Consultant  
Frances Kellar, Consultant  
Roxann Purdue, Consultant  
Michelle Bernardo, Analyst

**Present Via Technology**

Nate Dutra, Sacramento State University  
Jenna Porter, Sacramento State University  
Michele Vincent, Interpreter  
Lorie Sims, Interpreter  
Dr. Adam Devitt, CSU Stanislaus  
Dr. Rosanne Roy, CSU Stanislaus  
Dr. Noelle Won, CSU Stanislaus

Elisa Salasin, UC Berkeley  
Alice Hays, CSU Bakersfield  
Debbie Meadows, CSU Bakersfield  
Michelle Schoffstall, Yuba City USD  
Amy Matson, Yuba City USD  
Lorrie Smith, Yuba City USD  
Hans Kaufhold, Team Lead  
Alyssa Lopez, Livermore Valley Joint USD  
Jennifer Yuan, Livermore Valley Joint USD  
Meghan Sutcliffe, Livermore Valley Joint USD  
Julie Sheldon, Team Lead  
Rick Biscocho, Long Beach USD  
MAK Kegelmeyer, Santa Clara COE  
Robyn Stone, Santa Clara COE  
Aleeta Powers, Team Lead  
Jamie Buckner-Bridges, Lake COE  
Brock Falkenberg, Lake COE  
Rebecca Walker, Lake COE  
Stacey Tisor, Team Lead  
Rami Christophi, Los Angeles COE  
Thomas Leveron, Los Angeles COE  
Sarah Medler, Los Angeles COE  
Nina Potter, Team Lead  
Kate Kovacs, CSD Fremont  
Sulghi Hong, CSD Fremont  
Amy Novotny, CSD Fremont  
Jacelia Washington, Interpreter  
Dr. Julia Kempkey, San Mateo Union HSD  
Dr. Sabarijah Hopkins, San Mateo Union HSD  
Michel Fichera, San Mateo Union HSD  
Barbara Severns, Team Lead  
Angelica Lopez, Encinitas Union SD  
Ashley Tarquin, Encinitas Union SD

Item 1 – Call to Order and Roll Call

The meeting of the Committee on Accreditation was called to order by Co-Chair Bob Frelly at 9:15 a.m. on Thursday, April 17, 2025.

Item 2 – Approval of the Agenda

It was moved, seconded (McKee/Taylor: no recusals) and carried to approve the April 2025 agenda.

Item 3 – Approval of the Minutes of the Prior Meetings

It was moved, seconded (Taylor/Hillis: abstain by Frelly) and carried to approve the February 2025 minutes with no corrections.

Item 4 – Co-Chair and Member Reports

There were no co-chair and member reports.

Committee member Kevin Taylor acknowledged the many volunteers around the state and the Commission staff that have been working hard on the SB 488 literacy certification process.

Item 5 – Program Approval Recommendations

There were 3 institutions with 3 programs for approval.

**California State University Sacramento**

Preliminary Education Specialist: Deaf and Hard of Hearing (DHH) with Intern.

Institutional representatives Nate Dutra, DHH Program Coordinator, Jenna Porter, Teaching Credentials Department Chair and interpreters Michele Vincent and Lorie Sims were present for questions about the proposed program.

After discussion, it was moved, seconded (Sikes/Bryant: no recusals) and carried to approve the Deaf and Hard of Hearing program with student teaching and Intern pathways for Sacramento State University.

**California State University Stanislaus**

Preliminary PK-3 Early Childhood Education Specialist Instruction Credential with intern pathways

Institutional representatives Dr. Adam Devitt - Associate Professor - Coordinator of the PK-3 Early Childhood Education Specialist Instruction Credential Program; Dr. Rosanne Roy, Professor, Coordinator of the Child Development Program; And Dr. Noelle Won, Fellow for Innovation and Educational Partnerships were present to answer questions about the proposed program.

After discussion, it was moved, seconded (Frelly/Sikes: no recusals) and carried to approve the Preliminary PK-3 Early Childhood Education Specialist Instruction Credential with student teaching and Intern pathways program for California State University Stanislaus.

### **San Francisco State University**

This agenda item was to add an Intern pathway to an Existing Pupil Personnel Services: School Social Work Program (PPSC).

This proposal was discussed at the last meeting. There was an error in the write up in the agenda item. The COA corrected the error by voting to rescind the previous action and voting to approve the Intern pathway for the correct PPS program which is the School Social Work program and not the Counseling Program.

After discussion, it was moved, seconded (Taylor/Hillis: no recusals) and carried to rescind the previous action to add the Intern pathway to the PPS School Counseling program that was done at the previous meeting and approve the addition of the Intern pathway to an Existing Pupil Personnel Services: School Social Work Program (PPSC) for San Francisco State University.

### **Item 6 – Program Status Changes**

This item is divided into two parts: Part 1 includes items for action by the COA and Part 2 are items for formal notification and do not require COA action.

### **Section A: Program Withdrawals**

There was 1 program sponsor withdrawing 1 program.

### **California State University, Fullerton**

Education Specialist: Added Authorization- Autism Spectrum Disorders, effective May 1, 2025

After discussion, it was moved, seconded (Hallis/Taylor: no recusals) and carried to approve the withdrawal of the program listed above.

### **Section B: Professional Preparation Programs Requesting Reactivation**

There were no programs requesting reactivation.

### **Section C: Adding a New Content Area**

There were 2 program sponsors requesting to add a new content area to their existing program.

### **University of California, Berkeley**

Single Subject, Preliminary Single Subject World Languages

Representative Dr. Elisa Salasin, Director of Teacher Education from UC Berkeley was available for any questions about the proposed program.

After discussion, it was moved, seconded (Taylor/Hallis: no recusals) and carried to approve the addition of Single Subject - World Languages to the content areas offered by University of California, Berkeley.

**California State University, Bakersfield**

Preliminary Single Subject - Dance

Representative Alice Hays, Ph.D., Associate Professor, Teacher Education Department Chair from CSU Bakerfield was available for any questions about the program.

After discussion, it was moved, seconded (Taylor/Hallis: no recusals) and carried to approve the addition of Preliminary Single Subject – Dance to the content areas offered by California State University, Bakersfield.

**Part II: Sections D and E**

The next two sections – D and E – was presented for notification purposes only. No action was taken.

**Section D: Programs Transitioning**

There were no programs listed as transitioning to new standards.

**Section E: Programs Moving to Inactive Status**

This was an information item. There was 1 institution requesting to move 2 programs to inactive status.

**Whittier College**

Specialist Teaching: Bilingual Authorization – Spanish, effective June 1, 2025

Preliminary Single Subject: World Languages, effective June 1, 2025

**Item 7 – Initial Program Approval for New Program Sponsors**

There were no initial program approval proposals for new programs.

**Item 8 – Discussion of Institutions Not in Compliance with Accreditation Timelines**

There were no late items to report.

**Item 9 – Report of the Provisional Site Visit Accreditation Team for Yuba City Unified School District**

Consultant Hart Boyd introduced this item. He was joined by team lead Hans Kaufhold and institutional representatives Michelle Schoffstall, Induction Coordinator; Amy Matson, full-time release Induction Mentor; and Lorrie Smith, full-time release Induction Mentor.

After discussion, it was moved, seconded (Hallis/McKee: no recusals) and carried to grant the status of *Accreditation* to Yuba City Unified School District and its credential program pending final initial institutional approval by the Commission.

Item 10 – Report of the Provisional Site Visit Accreditation Team for Livermore Valley Joint Unified School District

Interim Administrator Miranda Gutierrez introduced this item. She was joined by team lead Julie Sheldon and institutional representatives Alyssa Lopez, Tri-Valley Teacher Induction Program Director and Livermore Valley Joint Unified School District, District Coordinator; Jennifer Yuan, Dublin Unified School District, District Coordinator; and Meghan Sutcliffe, Castro Valley Unified School District, District Coordinator.

After discussion, it was moved, seconded (Leggett/Sikes: no recusals) and carried to grant the status of *Accreditation* to Livermore Valley Joint Unified School District and its credential program, pending final initial institutional approval by the Commission.

Item 11 – Discussion of the 7th Year Report for Long Beach Unified School District

Consultants Dr. Frances Kellar presented this item. She was joined by institutional representative Rick Biscocho, Induction Coordinator to answer any questions about the report.

After discussion, it was moved, seconded (Hillis/Taylor: no recusals) and carried to accept the 7<sup>th</sup> year report from Long Beach Unified School District.

Item 12 – Report of the Revisit Team to Santa Clara County Office of Education

Consultant Dr. Rosemary Wrenn and Interim Administrator Miranda Gutierrez will present this item. She was joined by institutional representatives MAK Kegelmeyer, Director of Educator Preparation Programs and Robyn Stone, Assistant Director of Educator Preparation Programs to answer questions.

After discussion, it was moved, seconded (Taylor/Hallis: no recusals) and carried to remove all stipulations and to grant the status of *Accreditation* to Santa Clara County Office of Education and its credential programs.

Item 13– Report of the Provisional Site Visit Accreditation Team for Lake County Office of Education

Consultant Jake Shuler presented this item. He was joined by team lead Stacey Tisor and institutional representative Brock Falkenberg, Superintendent; Jamie Buckner, Program Director; Lake County Office of Education; and Rebecca Walker, Deputy Superintendent to answer any questions about the report.

After discussion, it was moved, seconded (Leggett/Hallis: recusal by Sikes) and carried to grant the status of *Accreditation* to Lake County Office of Education and its credential program, pending final initial institutional approval by the Commission.

Item 14 – Report of the Site Visit Accreditation Team for Los Angeles County Office of Education  
Consultant Jake Shuler presented this item. He was joined by team lead Nina Potter and institutional representatives Tom Leveron, Director; Rami Christophi, Director of Beginning Teacher Programs; and Sarah Medler, Coordinator.

After discussion, it was moved, seconded (Taylor/Bryant: recusal by Hallis) and carried to grant the status of *Accreditation with Stipulations* to Los Angeles County Office of Education and its credential programs.

The following stipulations were assigned:

Teacher Induction Precondition 1

1. That within thirty days of the COA action, LACOE will establish a process to enroll candidates in the Teacher Induction Program beginning in the teacher's first year of teaching.

Common Standard 2

2. That within one year, LACOE will submit evidence of a clearly defined process in place within each educator preparation program to identify and support candidates who need additional assistance to meet competencies.

Program Standards

3. That within one year, LACOE will submit evidence that district employed supervisors within the Multiple Subject, Single Subject and Education Specialist credential programs receive appropriate information to be knowledgeable about the program curriculum and program expectations related to their role and responsibilities.
4. That within one year, LACOE will submit evidence that the coursework and fieldwork/clinical experiences within the Extensive Support Needs credential program provide multiple opportunities for candidates to learn, apply, and reflect on each Extensive Support Needs teaching performance expectation.
5. That within one year, LACOE will submit evidence that a supervisor and/or support teacher is selected and assigned for each CTE and Adult Education teacher, and that all CTE and Adult Education teachers in the program are guided, assisted and evaluated by supervisors throughout the period of their preliminary credential.

Six Month Update

6. That within six months, LACOE will provide a report to the COA on progress that has been made in addressing each stipulation listed above.

Item 15– Report of Actions Taken to Address Stipulations California School for the Deaf Fremont

Consultant William Hatrick presented this item. He was joined by institutional representatives Kate Kovacs, Induction Coordinator; Sulghi Hong, Director of Instruction; Amy Novotny, Superintendent; and Interpreter, Jacelia Washington.

After discussion, it was moved, seconded (Hallis/Hillis: no recusals) and carried to remove all stipulations and change its accreditation status to *Accreditation* for the California School for the Deaf Fremont and its credential program.

Item 16 – Report of the Provisional Site Visit Accreditation Team for San Mateo Union High School District

Consultant Roxann Purdue presented this item. She was joined by team lead Dr. Barbara Severns and institutional representatives Dr. Julia Kempkey, Assistant Superintendent of Instruction; Dr. Sabarijah Hopkins; Manager of Teacher Induction and Professional Learning; and Michel Fichera; Mentor and Teacher on Special Assignment for Accreditation Support.

After discussion, it was moved, seconded (Hallis/Taylor: no recusal) and carried to grant the status of *Accreditation* for San Mateo Union High School District and its credential program, pending final approval of initial institutional approval by the Commission.

Item 17 – Report of Actions Taken to Address Stipulations from Encinitas Union School District

Consultant Roxann Purdue presented this item. She was joined by institutional representatives Angelica Lopez, Assistant Superintendent Administrative Services and Ashley Tarquin, North Coastal Teacher Induction Coordinator.

After discussion, it was moved, seconded (Hallis/Taylor, no recusals) and carried to remove all stipulations and change the accreditation status from *Accreditation with Stipulations* to *Accreditation* and for Encinitas Union School District and its credential program.

Item 18 – Staff Reports

Administrator Cheryl Hickey announced that the next COA meeting will only a one-day meeting on May 15, 2025. Ms. Hickey announced formally that Erin Sullivan is now the new Director of the Professional Services Division. This means that the Administrator position will be opening in addition to 2 Consultant positions that need to be filled.

Ms. Hickey provided an update on the how the literacy certification process is doing and acknowledging the staff, consultants and external reviewers that have put their time into this work. Interim Administrator Miranda Guitierrez provided an update to Phase III of the literacy certification process including that there is now designated office hours for those institutions that need additional support.

Ms Hickey announced that at the last Commission meeting the Commission appointed 3 new members on the COA with the terms starting in July: Connie Campbell from Santa Clara County

Office of Education, Michelle Hall from Chapman University and Jessica Bogunovich from UMass Global.

Erin Sullivan announced staff changes. Ms. Sullivan invited the Committee to watch the item from the last Commission meeting on many of active legislative bills. An updated was provided on the progress of the RDI TPA panel. Ms. Sullivan acknowledged the staff on the performance assessment team and the significant amount of work they have been doing.

Cara Mendoza reported that, as of the end of March, the grants team has awarded all the grants awards for this fiscal year. Ms. Mendoza reported there were 60 applications for the teacher residency implementation grant and that 22 applications have been conditionally awarded. New RFAs will be coming out in the Fall for classified reading and literacy, school counselor residency and computer science grants.

#### Public Comment

There were no public comments.

#### Adjournment

Co-Chair Patrick McKee adjourned the meeting at 12:35 p.m. The next meeting of the COA is scheduled for May 15, 2025.