

Preliminary Discussion Regarding Development of 2026 Schedule May 2025

Overview of this Report

This agenda item provides an opportunity for COA members to discuss the creation of the COA 2026 meeting calendar prior to specific dates being presented for consideration and approval at a future meeting.

Staff Recommendation

This item is for information only. No action will be taken at this meeting.

Background

Each year, staff presents the COA with possible dates for consideration and adoption for the next calendar year. Staff has not yet begun to consider proposed dates for 2026 and wanted an opportunity for COA to weigh in on any possible changes to the number, duration, and dates for 2026 meetings. The Commission will have resumed regular accreditation site visits in 2025-26 so there will be more business before the COA than in 2024-25 which was significantly reduced due to the deferral of many site visits as a result of the need to focus on the SB 488 literacy certification process.

In building the schedule of meetings, the staff considers major holidays, conferences in which Committee members, members of the public and staff may not be available, and the accreditation site visit schedule. For 2025-26, the following site visit schedule is below.

Date	Site Visit - Institution
October 5-8, 2025	CSU Channel Islands
October 5-8, 2025	Madera COE
October 2025	Los Angeles Pacific*
October 26-29, 2025	California Lutheran University
October 27-29, 2025	Bakersfield City School District
October 27-29, 2025	San Juan Unified School District
November 16-19, 2025	United States University
November 16-19, 2025	San Diego County Office of Education
November 17-19, 2025	Santa Maria Bonita School District*
December 8-10, 2025	Fairfield-Suisun USD
January 26-28, 2026	Garden Grove USD
January 26-28, 2026	Folsom-Cordova USD*
February 2-4, 2026	Evergreen SD
February 2-4, 2026	Los Altos ESD*
February 23-25, 2026	Gateway High School*
February 23-25, 2026	Hacienda-La Puente USD
March 8-11, 2026	Tulare COE
March 9-11, 2026	Humphreys University

March 9-11, 2026	San Bernardino City USD
March 22-25, 2026	Fresno CO SOS
March 22-25, 2026	Simpson University
April 6-9, 2026	Notre Dame De Namur
April 12-15, 2026	CSU San Bernardino
April 13-15, 2026	Westmont College
April 13-15	Newark USD
April 20-22	Antioch USD
April 20-22	Santa Ana USD
May 3-6	Merced COE
May 3-6	San Luis Obispo COE

**Institutions with provisional site visits.*

In addition to site visit reports, one major function of COA is to approve new programs and changes to the status of programs. It is important that the COA meets often enough to be timely for these particular approvals because institutions rely upon being able to get the final program approval prior to advertising the program and admitting candidates into the new program.

One other important consideration is that the COA is subject to the Bagley Keene Open Meeting Act which requires that there be a quorum of Committee members in order for business to be conducted. Over the years, there have been times, particularly during the summer months – June and August - when several COA members have been absent due to a variety of reasons and the meeting came close to needing to be cancelled. No meetings are held in July. Even if a quorum has been reached, it is possible that if there are absences there becomes some limited ability to absorb recusals when those members who are present need to recuse themselves from a decision. The COA has been able to successfully avoid any significant and problematic situations thus far but has come close to having to cancel or postpone action on one or more items. If absences ever resulted in a loss of a quorum and required cancellation, it means that many individuals from team leads to institutional representatives will have to reschedule for a future meeting and action would be delayed.

It is for this reason, that staff is asking if there are times in which a number of COA members would not be available in 2026 or if the COA has other requests for adjusting the meeting schedule. This allows staff to consider the schedule for the upcoming calendar year to ensure maximum attendance.